**DANEHILL PARISH COUNCIL**

**Minutes of public meeting during Danehill Parish Council Meeting held on Wednesday 10th February 2021 held virtually via Zoom. 7:30pm**

Present: R. Lewis (RL) (Chair), T. Blake (TB), N. Macleod (NM), M Mockridge (MM), A Martin (AM), E Gilliam (EG), M Mockridge (MM) and M Lewer (ML).

Absent: R Wood (RW) – illness.

Emma Fulham Clerk to the Council was present.

**Cllr Galley** reported:

ESCC agreed to increase council tax by 3.5% (1.99% made up from an increase in the precept and the allowed social care element 1.5% allowed in addition to the precept). WDC was awaiting the fire authority increase. WDC recommendation is for a tax freeze but the police increase is likely to be £15.00 per band D household.

ESCC has agreed a climate change statement on its own activities and WDC continues to develop its plans.

The WDC local plan will progress in light of the direction of travel consultation which is now closed.

Waste services are slightly suffering with weather and covid issues.

The Clerk asked for more information on kerbside charging programs and the Clerk would ask for this via email to follow it up.

**Public:** No public in attendance.

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Absent: R Wood (RW) – illness.

Public –in attendance.

Emma Fulham Clerk to the Council was present.

1. To accept apologies for absence.

Cllr Wood – illness

1. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

The Chair reminded Cllrs to declare when necessary.

1. To Approve Minutes from Parish Council meeting held on 20th January 2021.

**Unanimously approved and signed as true record.**

1. Matters Arising.

The Clerk needs to report the memorial garden progress on Facebook.

The lectern sign needed final detailed decisions on it and these were outlined to be agreed by the link Cllrs to finalise (EG and RL).

1. Correspondence.

The Chair highlighted a few items. No actions required.

* The SSALC split was reported and the change to services outlined to the Council.
* The Clerk read out correspondence on the Leche and Smith Charity nomination. Dee Birchell had confirmed she would be happy to continue.

**The Council were happy to continue to with her nomination for a further term if she was willing. The Clerk would contact the charity accordingly.**

1. Finance
2. To accept year to date account 2020/21.

**The report had been circulated and was duly accepted after a few queries had been answered.**

1. To approve expenditure as itemised on the schedule.

**The schedule had been circulated and was unanimously approved for £5524.64**.

1. To ratify Finance Committee Minutes.   
   Duly ratified.

The Chair of the Finance Committee reported that the final budget for 2021/22 would be put to the Council for approval at the March meeting.

1. Chelwood Common
2. To consider Mr Elliot’s request for a change of material for his driveway.

The Council considered the installation of buff-coloured blocks at the entrance to the driveway to the ‘Pines’.

**The Council agreed these could be installed in line with ESCC recommendations.**

*Cllr Gilliam abstained from the decision.*

*There was one objection to the proposal.*

*Cllr Galley left the meeting 8:30pm*

1. To consider correspondence from solicitor over license arrangements.

**The Clerk outlined the issues and it was agreed that a working party of Cllrs Lewis and Martin would liaise with a delegated authority to progress the matter forward to try to ensure a clear and transparent universal approach but at no cost to home owners.**

1. To consider memorial garden update on planting and memorial post costs.

The planting update had been circulated.

**Three memorial posts and installation works were agreed at a cost of up to £750.00**

1. To consider Rec freehold report if available.

No further update was available as the Freeholder was taking further advice before responding and the matter was deferred to the next meeting.

1. To consider whether to proceed with multi-track project and expenditure as per tenders received.

The tender documents had been circulated to the Council.

**The Council agreed to review at the next meeting once the freehold position was clearer as part of a priority setting process.**

1. To consider installation of a new path to pavilion and related expenditure

**The Council agreed unanimously to suspend the Parish Council Financial Regulations and accept the quote for CCE Sussex Ltd to install a hardstanding/ path outside the pavilion for £7895.00 plus VAT as part of the wider pavilion project.**

**The Council agreed to review the installation of a further access path and possible cabling for lighting.**

*Cllr Lewer left the meeting 9:10pm.*

1. To consider report from Climate emergency and sustainability group including considering proposed terms of reference.

Cllr Blake outlined the recent meeting and terms of reference. It had been a very positive meeting. **The Council agreed to defer the approval of the final terms of reference as there was a few amendments to make.**

1. To Consider Planning applications received and those received since the agenda was published.

There were no planning items to consider or ratify.

1. Councillor Reports.

Cllr Gilliam asked for updates on the youth worker and the MUGA. **The Clerk would action this by chasing it up.**

Cllr Gilliam also reported on the census role she was due to undertake in March.

Cllr Blake asked for an update on the war memorial ground works – **The Clerk would chase it up.**

Cllr Macleod reported on Metrobus and the response on the junction of Beaconsfield / Stone Quarry Road. **It was agreed to not take the matter further at the current time**.

Cllr Wood had reported in his absence the final total for the Christmas Tree lighting and carols was £437.64. A cheque for £500 was forwarded to the Q.V.H. Peanut Children’s Ward.

1. Items for Reporting or Inclusion in Future Agendas.

Budget 2021/22

Re-greening of Rec slope

Cemetery mapping and expenditure.

Tree report and expenditure.

**Dates of Next Meetings:**

10th March – PC 7:30pm

Meeting closed 9:30pm